

# Evaluation Meeting Minutes 17<sup>th</sup> May 2018 at Almere

**Present:** Rosalie, Bas, Nils, Jules, Kirsty, Maria, Diane R, Diane W, Madeleine, Giuseppina, Lea

Rosalie officially opened the meeting and welcomed everyone.

**Introductions:** All staff introduced themselves and their role within the School.

**Agenda:**

## **1. General Evaluation of B2F Project.**

- a) **Achievement of project objectives.** – Everyone was satisfied with what was achieved throughout the project.
- b) **Co-operation between partner schools** – was very good between all staff.  
Jules – suggested it would be better if the students knew each other more/better before the project week. First staff meeting, look at some work the students could do together as well as individually. Social media platform might be better for age group. Rosalie – is it feasible to connect beforehand? Nils and Maria see no problem with this and that it would be of great value.
- c) **Division of labour among partner schools** – Jules did a lot of the work. Do we need to divide the labour more deliberately? Jules organised the website but has students more often than other schools involved.

## **2. Review of Project materials for dissemination and recording:**

- a) **Website** – What are we going to do with the website now as it costs money to maintain it, Jules – pity to close it. Do we keep it open for another year and link it to the next project and continue as an information source and to advertise project. Costs about 250 euros a year for website. Luxembourg to carry cost as have more money for host. Was suggested that website could change for current project.
- b) **Film** – thanks to Francesco for his incredible work. Everyone wanted for the films to continue by someone else or a group effort. IPad, iPhone to create iMovie. GB created their own to evaluate and was effective. Jules now has copy to put on website.

## **3. Dissemination:**

- a) **B2F day:** ideas, effectiveness. Jules as host dissemination done on presentation. Need to negotiate with Head of Luxembourg because of the language on the graffiti. But decided can be displayed near a quiet place and where social workers work. Have had official presentation in school.
  - GB – Delivered assemblies to each of the 5 years groups, have completed group work in PSE and reported back to police officer Jodie Fellows the findings for her Community projects.

Everyone to send photos of their B2F day to Jules with small summary. Maria has already done this.

- IT – 7<sup>th</sup> May was official B2F day which involved other agencies. A band was created and sang all of the songs that was presented in Wiltz. Also they showed videos from the last two years and invited stakeholders who supported the students, local TV and local politicians. They made another painting of B2F which is displayed in their English Language room. The Head teacher was very happy and looking forward to doing the next project.
- GER - 9<sup>th</sup> May – Germany held their European Day in their entrance area so that this was more in view and presented the results of B2F over four lessons. All students and teachers visited the open area where 11 students presented the videos on 3 monitors and explained what happened.
- NL – have yet to do their day – Rosalie will join both of her projects together to do one day. Going to invite a refugee school in to teach Dutch, play welcome games with those students and about 50 of their own students. In the afternoon will do sports activities or Arts as well.

Maria to send Rosalie Art work, Jules to send Rosalie photos of graffiti work.

b) **Sustainability** – working with tutor groups. For Jules it is a class, and part of the curriculum is to do a project, he has his class for two hours every week.

- GB – Run after school sessions as no longer in the curriculum as use to be an enrichment activity.
- IT – Headteacher important for next project to be embedded into curriculum subjects across school and to be highlighted in meetings how subjects are linking the project.
- NL – Bas – sustainability fed through students' demand of wanting to be a part of the project. Next year an extra file that students fill with documents and certificates. This shows skills gained in 'plus' document to show future employees what they have done and what skills they have.
- GB – Universities recognise Erasmus on applications and ask about it at interviews.

c) **How can European projects be presented at government level?**

- IT – contacts with local politicians.
- LUX – Jules has good contacts too, easier because of the size of Luxembourg, if they invite ministers they usually come.
- NL – Head experiences with government people is to network at meetings to gain contacts.
- LUX – but what do we expect from them?
- NL – to disseminate our message, don't need anything back just for them to be aware of what we have done and the message from our projects.
- GB – local councillor MP.

Jules organised and contacted MEP from each Country. Jules to send brochure for last 3 years as have 100 spare.

#### **4. School Support**

a) **School management foster project?**

- LUX – struggle to give hours to support as don't get hours for project.
- GER – hours depends on students as all projects needs hours across the school.
- GB – voluntary by staff members as no hours are given.
- IT – no extra funds, own free time to support in particular the language problems.
- NL – Head teacher – maybe not backing it the way I should, what do people feel?

General response is that people feel supported but not identified.

b) **School reputation benefits**

- GER – accepted and used in competition with other schools. 'Europe School' label to go on letterheads, have to do projects to keep it. This is only in Germany.
- LUX – applying to be European Ambassador School.
- NL – invited marketing people in to help promote the school using correct language – not educational language. To help identify the school. Could sessions be filmed and shared on KAHN or you-tube instruction video. Marketing using B2F or Erasmus, step by step instruction videos/process shared on you-tube.

#### **5. Review of Evaluation**

a) **Special evaluation team** – will be created and continue after project completion.

b) **Stakeholders** – others involved such as police officers and interviews. Use next project to implement B2F especially the first year with refugees. Prevention of youth criminality that we share with other schools and evaluate usefulness on a long term basis.

- GB – to reinforce how lucky we are to have extra-curricular opportunities whereas other Countries don't have this and therefore revert to crime through boredom. Police to share our work in community visits to other schools in Cornwall.

Realistically partnerships don't expect clear solutions to the problems to be implanted. Website, European participation portal, we need to upload and summarise the project and can link to website so other schools/ people who are interested can read. Project has facilitated the opportunity of breaking the ice which is the best solution. This has happened through the people round the table 'Building bridges and breaking ice' Jules to look at results over a long term basis. All need to send Jules's brochure to local government. Jules to work on e-book of whole project.

## **6. Finances sufficient?**

- LUX – yes.
- IT – very successful but only negative with finance is the cost of travel each time being so expensive.
- GB – yes.
- GER – yes, students contribute so all costs covered.
- NL – yes, all covered.

## **7. Miscellaneous:**

- LUX – very interesting meeting, need to make sure it continues if Jules ever leaves.
- GB – thanks for the welcome to the project and sad to be leaving.
- IT – very happy and very important besides rests we link a human face of Europe breaking the ice and warming hearts.
- GER – Nils is sad to be leaving project personally but a pleasure to know all staff. Be happy to support those students we reach and not sad about the few that we can't.
- NL – Rosalie enjoyed all of the evaluation meeting. Helpful as don't have the time at other meetings to discuss in depth. Thanks for everyone attending and hope to continue to work together. Bas – very impressed with all aspects, thanks for sharing ideas. Rosalie concludes meeting.